

**Request for Quotation
For
Purchase of Package-1 (6 Nos) 4x4
Operational Vehicles for SDMA
Under
Disaster and Climate Resilience
Improvement Project
(DCRIP) AJ&K.**

May, 2017



**OFFICE OF THE PROJECT DIRECTOR, DISASTER & CLIMATE
RESILIENCE IMPROVEMENT PROJECT (DCRIP),
NEAR OFFICE OF THE CHIEF ENGINEER ELECTRICITY,
GHARIPAN, JALALABAD ROAD MUZAFFARABAD AZAD KASHMIR**

**Section 1
Request for Quotation**

To:

M/S _____,

Date : 09-05-2017

Procurement Reference : PK-PIU AJK-11471-GO-RFQ
(Contract Identification No)

**SUBJECT: REQUEST FOR QUOTATION FOR PURCHASE OF PACKAGE-1
(6 NOS) 4X4 OPERATIONAL VEHICLES FOR SDMA UNDER
DCRIP PROJECT.**

1. The Government of the State of Azad Jammu & Kashmir through P&DD DCRIP has received financing from the World Bank, and intends to apply the part of proceeds of this grant to eligible payments under the PO for which this Request for Quotations (RFQ) is issued. This procurement process will be conducted in accordance with the National Shopping Procurement Method contained in the World Bank Guidelines: Procurement of Goods, Works and Non-consulting Services under IBRD Loans and IDA Credits and Grants by World Bank Borrowers, dated January 2011, revised July 2014 and the procedures described herein.
2. You are invited to submit your price quotation(s) for the supply of **Package-1 (6 Nos) 4x4 Operational Vehicles for SDMA** under Disaster and Climate Resilience Improvement Project: as per specifications mentioned in Section III. You must quote for all the items under this Invitation. Price quotations will be evaluated for all the items together and PO will be awarded to the firm offering the lowest evaluated total cost.
3. The Implementing Agency indicated above invites your quotation for the Vehicles as per the specification described in section III of the RFQ. For the purposes of any resulting Contract the Implementing Agency or their named representative shall be the Employer.
4. **Contents of Quotation Document:**
The set of proposal shall comprised the documents listed below:
Section I Request/Invitation to Quote
Section II Instruction for Preparing Quotations
Section III Specifications
Section IV Form of Quotation
Section V Statement of Requirement
Section VI Sample of Purchase Order & Conditions of Contract
5. Price quotations will be evaluated for all the items together and contract will be awarded to

- the firm offering the lowest evaluated total cost.
6. Your quotation(s) must be marked “Quotation for Supply of Vehicles” and address to the:
Project Director,
Disaster and Climate Resilience Improvement Project
Address: Near office of the Chief Engineer Electricity,
Ghari Pan, Jalabad road, Muzaffarabad AJK.
 7. Your quotation should be accompanied by adequate technical documentation and catalogue(s) and other printed material or pertinent information for each item quoted, including names and addresses of firms providing after sales service facilities in Government of the Sate of Azad Jammu & Kashmir.
 8. The deadline for receipt of your quotation (s) by the Purchaser at the address indicated in Paragraph 6 is on or before 22nd May, 2017 by 04:00 PM.
 9. Your quotation(s) should be submitted as per the instructions contained in the Quotation Document.
 10. **Prices:** The prices should be quoted in Pak Rupees and should be inclusive of all supply charges and admissible taxes prevailing in Azad State of Jammu & Kashmir.
Note: The P&DD AJK is exempted from advance tax on motor vehicles applicable under section 231B read with section 49 of Income Tax Ordinance 2001.
 11. **Evaluation And Award of Purchase Order:**
 - a. Offers determined to be substantially responsive to the specifications will be evaluated by comparison of their prices, in addition to the eligibility and qualification requirements outlined in the Section-II of Quotation Documents.
 - b. The award will be made to the firm offering the lowest evaluated price and that meets the required standards of technical and financial capabilities.
 12. **Validity of the Offer:**
 - a. Quotation should be valid for a period of 90 days from the date for receipt of quotation(s) indicated in Paragraph 8 above.

Section II

Instructions for Preparing Quotations

1. Scope of Procurement:

Invites price quotations for procurement of (6 NOS) 4X4 vehicles as described in the Specifications Section III attached. The successful supplier/vendors will be expected to complete the delivery of vehicles within due time as mentioned in schedule of delivery section.

2. Eligibility to Quote:

National Suppliers duly registered with tax authorities may be eligible to participate only if they also:

- a. Submit Proof of registration with the Income Tax Department and Sales Tax Department with the quotation. (Failure to enclose these documents would result in rejection of quotation)
- b. Submit only one Quotation, either individually, or as a partner in a joint venture. All Quotations submitted in violation of this rule shall be rejected. Partners in a joint venture shall be jointly and severally liable for the execution of the Contract.

3. Qualification of the Supplier:

To qualify for award of the Contract, a Supplier shall meet the following minimum qualifying criteria:

- a. As Manufacturer/Supplier/Authorize Representative must have at **least five years** of experience in manufacturing/Supplying of vehicles similar to the vehicles mentioned herein. (Proof of same will be provided)
- b. As Supplier must have at **least Five years** of experience in supplying, installing and providing after sales services of vehicles similar to the goods mentioned herein. Documentary evidence, *inter alia*, Authorized Dealership Certificate must be provided with the quotation.
- c. Import License, where applicable.

4. Documents Comprising the Quotations:

The Proposal submitted by the interested Supplier/Vendors must be comprise the following documents:

- (i) Form of Quotation (As per sample attached “Section IV”)
- (ii) Statement of Requirement & Unit wise price of all equipment as per sample attached “Section V”)
- (iii) Qualification and Experience Information (Vendor Company Profile)
- (iv) Copies of taxation documents
- (v) Manufacturer’s Authorization (currently valid)
- (vi) Copies of Certification.

5. Price Quotation:

- a) The Contract shall be for the whole supplies and shall be based on the unit and total price for fixed unit rate contract.
- b) Prices shall be quoted entirely in Pak Rupees. The Supplier shall fill in the fixed and final rates and prices for all items of the Supplies described in the specifications.
- c) All duties, prevailing taxes in the AJK and other levies payable by the Supplier under the Contract, shall be included in the rates, prices, and total price Quotation submitted by the Supplier.

d) The rates and prices quoted by the Supplier shall be fixed and final for the duration of the Contract and shall not be subject to any adjustment on any account.

6. **Validity of Quotations.** Should not be less than 90 days.

7. **Purchaser's Right to Increase or Decrease Quantities:**

The Purchaser, reserves the right to increase or decrease quantities of supplies by 15%.

Section III Specifications:

This part of the proposal should contain complete information relating specifications as mentioned in technical Performance & Specifications.

1.1 Technical Specifications:

S. No	Type	Offered Model 2017	
		Minimum	Minimum
		I	
1	Engine Type	16 valves ,04 cylinder	
2	Engine cc	2400 cc	3000 cc
3	Fuel system	Turbo Charged	
4	Transmission	5 Speed Manual	
5	Steering system	Hydraulic power steering	
6	Safety	ABS Braking System , SRS airbag for driver and passenger	
7	Seating Capacity	5 (Double Cabin)	
8	Doors	4	
9	Steering System	Power	
10	Fuel Tank capacity	60 L	100 L
11	Bumper	Colored	
12	Petrol/Diesel	Diesel	
13	Driveline	4x4	
14	Quantity	06 Nos.	

1.2 Additional Specification (Where Applicable/available)

Description	Type-1 (Yes or NO)
Air Conditioner	Yes
Leather Seats	Yes

Cruise Control	Yes
Keyless Entry	Yes
Power Door Locks	Yes
Cup Holders	Yes
Folding Rear-Seat	Yes
Rear Wash Wiper	Yes
Alloy Wheels	Yes
Tubeless Tires	Yes
Central Locking	Yes
Remote Boot/Fuel-Lid	Yes
Steering Adjustment	Yes
Tachometer	Yes
Front Fog Lights	Yes
Rear Defroster	Yes
Defogger (Rear)	Yes
Power Seats	Yes
Cool Box	Yes
DVD Player	Yes
Mats on Floor	Yes

1.3 Performance Specification:

Detail of per kilo meter consumption including oil change and filter change duration & detail of showrooms in AJK will be provided.

SCHEDULE OF DELIVERY

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date, which is the date of delivery required.

S #	Description	Required Delivery Schedule from the Date of Notification of Award	Location
01	(6 Nos) 4x4 Operational Vehicles for SDMA)	03 Months after issuance of Purchase Order.	Near Office of Chief Engineer Electricity, Jalalabad Road Muzaffarabad Azad Kashmir

1. PAYMENT CRITERIA

- a) Payment will be made within 15 days after submission of Pre-receipt bill from the Supplier/Vendor in favor of the Project Director PIU-DCRIP.

2. WARRANTY

- b.) One Year or 50,000 KM will be required.
- c.) The Offeror shall guarantee a cost free repair and maintenance including prompt replacement of defective parts for warranty period on items where applicable from the date of delivery of vehicles to the satisfaction of the employer.

Section IV Form of Quotation

(Date) _____

To:-

**Project Director
Disaster & Climate Resilience Improvement Project (DCRIP),
Near Office of Chief Engineer Electricity,
Jalalabad Road Muzaffarabad Azad Kashmir.**

We offer to execute the supply and installation and commissioning of additional items (if any) for the contract of **Supply of (6 Nos) 4x4 Operational Vehicles for SDMA under DCRIP AJK** in accordance with the Conditions of Contract accompanying this Quotation for the Contract Price of _____ (amount in words and numbers) (_____). We propose to complete the Supplies described in the Contract within a period of _____ words and number) _____ calendar days from the Start Date.

This Quotation and your written acceptance will constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any Quotation you receive.

We hereby confirm that this Quotation complies with the Validity of the Quotation required by the proposal documents.

Authorized Signature	:	_____
Name and Title of Signatory	:	_____
Date	:	_____
Name of Supplier	:	_____
Address:	:	_____
Phone Number	:	_____
Cell Number	:	_____
Fax Number, if any	:	_____
Email	:	_____
Website (If any)	:	_____

**Project Director
DCRIP**

Section V
Statement of Requirements.

Procurement Reference Number: PK-PIU AJK-11471-GO-

Brief Description of Goods: SUPPLY OF PACKAGE-1 (6 NOS) 4X4 OPERATIONAL VEHICLES FOR SDMA UNDER DCRIP PROJECT.

Location (Site) of Goods: **OFFICE OF THE PROJECT DIRECTOR,**
“DISASTER AND CLIMATE RESILIENCE IMPROVEMENT PROJECT”
NEAR OFFICE OF THE CHIEF ENGINEER ELECTRICITY, GHARI PAN,
JALALABAD ROAD, MUZAFFARABAD AJK.

Commencement and completion periods required: 03 Months from award of Contract
Activity Schedule:

[Complete the unit and total prices for each item listed below. Authorize the prices quoted in the signature block below.]

Currency of Quotation: PK RUPEES.

S. No	Description	Unit	Qty.	Unit Price	Total
1.	(6 Nos) 4x4 Operational Vehicles for SDMA)	No	06		
TOTAL					

In Words (Total): _____

Authorized Signature: _____ Date: _____

Name and Title of Signatory _____

Name of Supplier: _____

Address: _____

Phone Number _____

Fax Number, if any _____

Email _____

Website (If any) _____

Section VI
SAMPLE Purchase Order

OFFICE OF THE PROJECT DIRECTOR DISASTER AND CLIMATE AND
RESILIENCE IMPROVEMENT PROJECT NEAR OFFICE OF CHIEF ENGINEER
ELECTRICITY, JALALABAD ROAD MUZAFFARABAD AZAD KASHMIR
A.K Ph:092(0)5822-920935

PURCHASE ORDER

To:		RFQ Ref No: PK-PIU AJK-11471-GO-RFQ ORDER NO: DATE :		
S#	Description of Work	Qty.	Unit Rate	Total Amount
Total				-
Extra (if any)				
G-Total				
Delivery Address:-		Near Office of Chief Engineer Electricity, Jalalabad Road Muzaffarabad Azad Kashmir Ph:092(0)5822-920935		
Delivery Date up to:-				

Terms & Conditions:

1. All Prices for the above items are fixed and final and inclusive of all kind of govt. taxes.
2. Prices are inclusive of Delivered Duty Paid (DDP) at the office of Project Director DCRIP AJ&K.
3. Any damage, loss, theft and demurrages outside the premises of office of the Project, shall be the responsibility of supplier / agent.
4. All applicable Taxes as per Government rates will be deducted at the time of payment.
5. Payment will be made within 15 days after submission of pre receipt bill from the supplier in favor of the Project Director PIU-DCRIP.
6. All other Conditions of the **RFQ** will be remain same and no Variation will be allow in the Quoted Specifications (Copy of specifications and Quotation of your firm is attached)
7. DCRIP reserves the right to cancel any order at any time, if supplier fails to deliver required quantity within specific period or not according to specifications
8. The Offeror shall guarantee a cost free repair and maintenance including prompt replacement of defective parts for warranty period on items where applicable from the date of delivery of vehicles to the satisfaction of the employer.
9. Penalty @ 1% of total cost per day may be imposed according to the decision of Purchase Committee, if
 - a) Delivery is not made within specific time period
 - b) Items are not according to specifications / samples.

Accepted by

Supplier

Approved by

Project Director

Disaster and Climate resilience Improvement
Project (DCRIP)- AJ&K